LATHOM PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY 29th APRIL 2019 AT SCOUT HQ HALL LANE LATHOM AT 7.30PM

PRESENT: PARISH COUNCILLORS; E POPE (IN THE CHAIR)

 MRS J BAKER

 I FAIRCLOUGH

 A WEBSTER

 MRS H SHAW

 MRS I M O’DONNELL (CLERK)

 A HINDE

 ROGER WEBSTER (RESIDENTS)

 D EZZATVAR

 D HAWKES

 The chairman welcomed everyone to the meeting

111. ADJOURNMENT FOR FIVE MINUTES TO CONSIDER MATTERS RAISED BY THE PUBLIC

A Hinde commented on the fact that D Owens was an officer not a councillor as stated in the report on the water courses and it was agreed the clerk amend this**.** Unfortunately due to the upcoming elections the clerk had not had a response to the query of where the survey was up to at present. The clerk to write again after the elections.  **IMOD**

Mr Roger Webster questioned why Back Lane Newburgh had been resurfaced but Cobbs Brow Lane which was in need of more work being carried out.

Councillor Pope explained that all highway work was programmed in each year and they were carried out in line with these plans. The County Council has two separate lists for major or minor roads and it depends on time and availability of staff and equipment. Councillor Pope also commented that Spa Lane was due to be closed and resurfaced in September 19 and A59 in Burscough was due for repairs in August 19. There are also some smaller roads in line for repair over the next few months.

A discussion took place again over the possible CIL bid for pavements along Lowry Hill Lane and Course Lane in partnership with Newburgh PC. We need to get the scouts on board with regard to this as they are the main users of this dangerous road. The clerk explained she had not had a response from K Iddon for Highways over this plan so she will write again as soon as the elections are over. Councillors Fairclough and Webster agreed to speak with the landowner alongside the road to see if he would be agreeable to allowing us to use part of his land for this plan. **IMOD** **RW IF**

112. The minutes of the meetings held on Monday 25TH March 2019 were taken as read and signed as a correct record.

113. MATTERS ARISING

TRACKING LOG

The clerk reported that she had spoken to Michelle Williams at WLBC regarding the roundabout at Lowry Hill Lane which was being worked on by Highways and she agreed to go and visit the area and report back. However, Councillor Mrs Shaw confirmed that the road markings and the roundabout had all been repainted but the rubbish left behind under the hedges by previous contractors had still not been removed and the gulleys along Lowry Hill Lane were blocked with the chippings etc following the current work carried out. Clerk to contact Michelle Williams and ask her to check and rectify this.  **IMOD**

At the March meeting residents from Spa Lane had raised the issue of the number of HGV’s using Spa Lane to access the Stanley Industrial Estate and the clerk reported that she had spoken to Greg McCloskey Asda manager and he always instructs drivers to exit via Neverstitch Road to the M58/M6. He is happy for any residents of Spa Lane to submit vehicle registration numbers and company names to him so he can speak to those concerned if they are delivering to Asda. Councillor Pope agreed to contact Greg McCloskey at Asda **EP**

The clerk had also spoken to C Thomas in planning but she had been unable to find any planning condition stating that HGV’s shouldn’t use Spa Lane.

The clerk had also had an e-mail from resident S Oldroyd of Spa Lane regarding parking issues on the verges. The clerk to contact R Beirne WLBC Enforcement officer to look into these queries**. IMOD**

114. ANNUAL ACCOUNTS - 2018-2019

The clerk had prepared the Annual Accounts and passed round the balance sheet for the councillors to examine.

After discussion the annual accounts were agreed and adopted and two copies of the balance sheet were signed by the Chairman and clerk ready for submitting to accountants when requested.

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115. ANNUAL ASSEMBLY/MAY MEETING

The clerk spoke about arranging the Annual Assembly and the AGM

After discussion it was agreed to hold the Annual Assembly prior to the AGM which had been moved to 20th May 2019 as the 4th Monday was the Bank Holiday.

116. WAR HORSE MEMORIAL UPDATE/DEDICATION

Councillor Pope explained the finances and there was a surplus of just over £200.00 towards the dedication costs. Councillor Pope explained that the date was now confirmed as Friday 12th July 19 at 11am as this was the only date the Bishop was available.

Immediately prior to the parish meeting, a meeting of the Memorial committee had met and discussed the arrangements for the Dedication Ceremony and a number of ideas and guests were put forward. The clerk explained that a road closure would be needed along with Police in attendance and she had confirmed that the date was agreed with LCC and Police so she would finalise all the details. The ceremony to be open to all but only invited Civic Guests would be invited back to the scout HQ for a small reception. There will be another meeting of the committee before the May parish meeting to check on arrangements. The clerk to notify the committee members that it will start at 6pm as the parish Annual Assembly would take place at 7PM.

Names of people to be invited from WLHA/LPT/LBMHS/LPC and other organisations to be sent to clerk so numbers for refreshments can be calculated**. IMOD**

The spelling error on the Memorial was discussed following a quote to amend from Simon Ormsby which was £289.00 and it was agreed the parish accept the quote and arrange for the work to be carried out as soon as possible. There was also a discussion regarding changing the colour of the inscription to make it easier to read. There were two possible alternatives either Gold Leaf £265.00 or sign writers white enamel paint £135.00. As there was a possibility that the Memorial might need maintenance in future years it was felt that the parish could only commit future councils to the lesser charge of white letters at £135.00

117. PARISH CHARTER UPDATE

The clerk reported that the Parish Charter was due to be updated and would be discussed at the Parish Clerks Liaison meeting on 7th June 2019 when the clerks will be asked their opinions on the amendments which had been circulated to all parish councillors by the clerk.

A discussion took place and Councillor Mrs Shaw agreed to make some comments on the amendments and forward to the clerk to send in by the 24th May 19. **HS/IMOD**

118. COUNCIL VACANCY

An application to become a councillor had been received from Daniel Ezzatvar from Spa Lane.

He was present at the meeting and was introduced to the other councillors. The clerk then handed out copies of his CV to the councillors for them to read and consider prior to the May meeting**. ALL**

119. REPORT ON WLBC MINUTES

Councillor Pope reported due to the forthcoming elections there ghad only been one meeting which was the Planning Committee to discuss an application in Newburgh.

120. CORRESPONDENCE

1. Council vacancy application
2. WLBC Delegated decisions
3. LCC – Bus service changes
4. Community Cinema
5. Plantscape
6. WLBC – Planning applications F
7. E Pope – planning application Ormskirk lodge F
8. L P Littlejohn – audit information
9. Sutcliffe Play
10. NALC – Newsletter
11. CVS Bulletin
12. WLBC –Planning minutes
13. LALC – SUBS invoice
14. Police – scam VIRGIN emails
15. Chapel gallery events X 2 F
16. WLBC – winter bulletin
17. Application for councillor – F to E Pope
18. WLBC – Mayoral engagements
19. NALC – Conference details
20. Troy Hayes – Planning consultant
21. S Oldroyd –Spa Farm – query ref; planning F to E Pope
22. S Healey – conference London – public services
23. Alert – scam fake e-mails
24. NALC – CEO bulletin
25. WLBC – Minutes of Standards Committee
26. WLBC – Tree order granted for Jumps Barn F
27. WLBC – agenda cabinet
28. WL CVS – update
29. WLBC – minutes from Council meeting
30. Chapel Gallery folk nights F
31. WLBC – Planning list F
32. WLBC – Agenda for Council 10th April 19
33. Planning appeal Willow beck House 2018/0506/FUL f
34. LALC – Trading standards warning
35. BKV – Judging dates – the dates for judging – 1). 8th June-21st July. 2) 9th August – 21st August – Final judging 29th/30th August – Awards ceremony 14th October 19 – clerk to notify all entrants of these dates.
36. WLBC – Winter bulletin
37. Police – notice of closure Skelmersdale Police station F
38. WLBC – Planning decisions
39. Came & Co – new information on recent changes
40. WLBC – Weekly planning list F
41. LALC – Spring conference 12th June 19
42. NALC – Newsletter
43. WLBC – Agendas
44. G Mccloskey ASDA – Response ref: HGV’s using Spa Lane
45. LCC – L Anderson – opt in offer for POS monies F t0 ALL
46. OPSTA A Fantom- update F
47. WLBC – Planning agenda
48. WLBC – Changes to Parish Charter for comments F
49. WLBC – Response ref; Spa Lane F to EP
50. WLBC – Winter bulletin
51. NALC – Newsletter
52. CPRE – Subs invoice L
53. CPRE – Celebrating 70years of National Parks
54. WLBC – Appeal decision
55. NALC – Reach for the Stars competition
56. WLBC – Get active courses
57. LALC – Workshops for new councillors/clerks
58. CAME & CO – insurance renewal F
59. Tess Reddington – looking for support/funds for SWLICAN
60. WLBC – Decisions F
61. WLBC – Planning applications F
62. NALC – 2 Job vacancies
63. Broxap
64. Police – in the know – volunteers wanted
65. NALC – CEO Newsletter
66. WLBC – Cancellation of licensing committee 24.4.19
67. WLBC – Mayoral engagements
68. WLBC – Winter bulletin
69. Chapel Gallery – cinema experience F
70. WLBC – Appeal decision
71. WLBC – Planning decisions F
72. Ellbe Play
73. Westminster Briefing – domestic violence conference
74. WLBC – Weekly planning applications
75. David Smith – Alex Wood Cranes Lane – volunteers F
76. WLBC – Reminder for CIL bids
77. LCC – Bus service changes – only EL1 Edge Hill to Ormskirk changes
78. Whitemoss Community Funds F
79. WLBC – Additional items for Planning meeting
80. CPRE – Visit to Mere Sands Wood invite L F
81. Royal Navy – fly red ensign 3rd September 19 L
82. Countryside Voice magazine L
83. Local Council Review L
84. WLBC – Notice of Euro elections
85. Chorley BC – Statement of community involvement
86. Police – B Matthews – ref War Horse dedication
87. NALC – CEO Bulletin
88. WLBC – War horse walk – Bank holiday Monday F
89. Appeal decisions

121. ACCOUNTS FOR PAYMENT

The following accounts were passed for payment

1. Mrs I M O’Donnell (clerk salary/exes) £418.01

2. Ormskirk Scouts (hall hire) £20.00

3 LALC Annual subs) £202.40

4. CPRE (Annual subs) £36.00

5. Came & Company (insurance renewal) £343.55

6. KC Computers (ink cartridges) £52.96

122. PARISH MATTERS

 Councillor Mrs Baker reported that she had been approached by a resident regarding a garden/plot of land in Moss Bridge Lane which had been reported on previous occasions, however despite requests from WLBC the owner refuses to clear. Clerk to report again

Councillor Webster commented on the overgrown trees especially the ones on Flax Lane which the clerk had reported to LCC Highways previously but LCC did not consider them a problem. Suggest the clerk contact Roland Jones, Tree & Landscape Officer WLBC regarding this. **IMOD**

Councillor Pope remained in the meeting at this point but took no part in the following discussions.

123. PLANNING APPLICATIONS

The following comments were sent to WLBC.

Planning Appeal – 2018/0506/FUL – Refused – As our original comments on this plan are already with the Planning Inspector we do not need to submit any additional comments.

2019./0271/FUL – 2019/0272/LBC – Removal of existing steps, erection of new porch and steps – Listed building Keepers Lodge, Sandy Lane - “No objections as long as materials used are in keeping with the listed building”

2019/0275/FUL – New boundary timber fence to replace existing – Palace House Farm Cottage, Hall Lane “No comments”

2019/0283/FUL – Change of use of horticultural barn for the storage of plants & associated products (including seed, corn, vegetables & horticultural trollies) – Ring O’Bells Nurseries, Ring O’Bells Lane, “No objections”

2019/0276/FUL – Demolition of existing car garage & construction of new garage in new location. – Needless Inn Farm, Lady Alices Drive. “No objections”

Councillors E Pope, A Webster, Mrs Baker declared an interest on the following applications and left the meeting. Resident R Webster also left the meeting at this point as he had an interest in the applications.

2019/0260/FUL – Removal of agricultural occupancy condition – Headlands, Hall Lane

“No objections”

2019/0265/FUL – Construction of extension to existing shop, plus landscaping – Taylors Farm, Hall Lane – As councillors Mrs Shaw and I Fairclough were unsure on this application and were not happy to make a decision, they agreed to put on hold until further details were gathered.

Date of the next meeting 20th May 2019 at 7.30pm - AGM. Following Annual Assembly at 7.00pm

The meeting closed at 9.35pm

Signed .................................………………………….......……………………..Chairman