

LATHOM PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY 26TH FEBRUARY 2018 AT SCOUT HQ HALL LANE
LATHOM AT 7.30PM

PRESENT: PARISH COUNCILLORS; MRS J PEGGS (IN THE CHAIR)

MRS J BAKER

I FAIRCLOUGH

E POPE

MRS H SHAW

A WEBSTER

MRS I M O'DONNELL (CLERK)

MR G HELSBY (RESIDENT)

APOLOGIES: PARISH COUNCILLORS; MRS M GORST

The chairman welcomed everyone to the meeting

102. The minutes of the meeting held on Monday 22nd January 18 were taken as read and signed as a correct record.

103. ADJOURNMENT FOR FIVE MINUTES TO CONSIDER MATTERS RAISED BY THE PUBLIC:
No matters were raised.

104. MATTERS ARISING

Tracking log

The clerk had chased up the outstanding items on the log and had new reference numbers for them; however none of the issues had been resolved to date.

IMOD

105. ELECTIONS

The clerk reported that the parish council election would take place on 3rd May 2018 at the same time as the borough elections. If there were more than 8 nominations an election would be required but if less than 8 then the candidates would automatically be appointed. The clerk also announced that there would be charges involved whether there was an election or not. The costs would be in region of £150 uncontested to £1500 contested.

The election time table is that nomination papers could be collected from WLBC offices between 9.30am-4pm each working day from 26th March 18 and would need to be returned by 4pm on Friday 6th April 18. Candidates could withdraw up to 4pm on 6th April 18. Nomination papers can be inspected at WLBC offices from 4pm 6th April 18 until 2nd May 18.

ALL

106. ANNUAL ASSEMBLY/AGM

The clerk explained that because of the election the Annual Assembly would need to be held prior to the April parish meeting as it was a report of the parish council's year. The Annual Assembly would be held at 7pm on 23rd April 18. The clerk to arrange to post notices. **IMOD**

The AGM would also need moving to 21st May 18 as all newly appointed councillors were required to sign the Declaration of Acceptance of Office between 8th-22nd May 18 and the parish meeting usual date of 4th Monday was too late and was also a bank holiday. The clerk to arrange the booking of the scout hall and posting notices.

IMOD

107. CLERK CONTRACT/SALARY/HOURS

The clerk explained that her contract of employment was for 25 hours per month but Councillor Pope had requested at the September meeting that she keep a record of hours worked which she did. From 25th September 17 to 26th February 18 the clerk had worked over the 25 hours in October, November 17 and January 18 resulting in a total of 14.50 hours extra worked at a cost of £180.38. A discussion took place regarding where the extra hours had been worked and how it could be amended for the future. It was agreed that the clerk be paid for the extra hours and the council would meet to consider the clerk's contract to resolve any issues, and until then the clerk would continue to record her hours and any extra hours be reported at each meeting. **ALL**

108. HOSCAR STATION UPDATE

Roger Bell had informed the clerk that Network Rail wanted an update on whether the parish was still interested in undertaking the adoption of the station. After discussion it was agreed that Councillor Pope would meet with Roger Bell and discuss the proposal and maybe leave until after the election in May before making a decision. **EP**

109. WEB PAGE UPDATE

There was nothing to update at present.

110. REPORT ON WLBC MINUTES

Councillor Pope reported that the main issue was the setting of the budget for 2018-2019 at the next WLBC meeting. There were new proposals to replace the 'Green' garden waste bin with a new brown bin to people who agreed to pay for garden waste collection. WLBC were also reviewing the car parking charges and street cleaning and grounds maintenance.

111. CORRESPONDENCE

1. Bus service changes
2. Planning committee minutes
3. Police – school fraud information
4. GBS – Spring clean F
5. WLBC – Planning F
6. WLBC – agendas
7. LALC – Senior road users workshops F
8. WLBC – Planning committee decisions
9. WLBC – Information regarding dog owners legal responsibilities F
10. WLBC – Fly tipping information F
11. WLBC – Stake holders survey F
12. LCC – Closure Cobbs Brow Lane 17/05/18-25/05/18 F
13. Clerks & Councils Direct L
14. LCC – Closure Meadow Lane F
15. Planning applications
16. Police vacancies
17. WLBC – Licensing agendas
18. WLBC – Data protection information
19. Lancs Police – Fraud advice
20. WLBC – Precept
21. WLBC- New management structure

22. WLBC – Removal of wreaths
23. Lathom South – ref. Solar Farm Plans Pilkingtons
24. Councillor Mrs Keating - resignation
25. WLBC – Tawd Valley project update
26. WLBC – Planning decisions
27. Pilkingtons – more photos relating to solar farm
28. WLBC – Mayoral engagements
29. WLBC – advice on tree pruning/regulations
30. LCC- Closure of Carr Lane F
31. WLBC – licensing agenda
32. WLBC – Planning agenda
33. CVS – Health update
34. WLBC-Planning applications F
35. WLBC – Planning agenda
36. LALC – Lobby day with MP London 20th March 18
37. Police – fraud alerts
38. LCC- Closure Hollowford Lane F
39. WLBC – Planning decisions
40. WLBC – Planning applications
41. Chapel Gallery events F to EP JP
42. LCC Highways responses to complaints X7
43. Police – flight tickets alerts
44. Del Ellis – White Moss Appeal decision F
45. LALC – Healthwatch F
46. LALC- Well being Fund F
47. LALC – Audit information for clerk
48. Web site funding
49. Police – Home office cold calls alert
50. WLBC – Planning amendments F
51. WLBC – agendas – Licensing & Corporate
52. WLBC – Mayoral engagements
53. CVS- Community Safety partnership seminar 4/3/18
54. LALC – Combat Rural Crime
55. WLBC – Views on housing policy required F
56. Police – Knife crime update
57. Lancashire flood group –F
58. LALC – information on Personal Data Breaches – retained by clerk
59. WLBC – Appeal win over enforcement action
60. Canal & River Trust L
61. WLBC – Planning committee papers
62. Pennine Rescue

112. ACCOUNTS FOR PAYMENT

The following accounts were passed for payment

1. Mrs I M O'Donnell (clerk salary/exes)	£258.82
2. Ormskirk Scouts (hall hire)	£20.00
3. Mrs I M O'Donnell (clerk extra hours)	£180.38

113. PARISH MATTERS

Councillor Fairclough reported that a 30mph sign had fallen over and was lying across the ditch Meadow Lane/Bleak Lane.

Councillor Mrs Baker reported the number of pot holes along Spa Lane which the clerk stated she had already reported and had a reference number from LCC highways. Mrs Baker also reported that the weight limit signs on Briars Lane had slipped down the post and were in the hedge with the old Pilkington sign already reported. Councillor Mrs Shaw spoke about the pavements which are covered in mud and grit and need sweeping. Grass and hedges were also encroaching from the fields onto the pavements forcing people to walk in the road which was dangerous especially for people with prams. The clerk to report to WLBC & LCC.

IMOD

Councillor Mrs Peggs asked the clerk to confirm when I Yates was starting the work to replace the fence at the public open space as she wanted to send a letter to all the residents advising them of the work beforehand.

IMOD

Councillor Pope left at this point 8.45pm gave his apologies for the March meeting.

Councillor Mrs Peggs then advised she would also be unable to attend this meeting so after a brief discussion it was agreed that the clerk try to move the meeting to the Tuesday 27th March 18. However when the clerk checked the scout HQ was fully booked on this date as this is a short week because of Good Friday. So the meeting will take place on Monday 26th March 18 at 7.30pm and a chairman would be appointed from councillors present.

114. PLANNING APPLICATIONS

The following planning applications were discussed:

2017/1335/FUL – Change of use of land & buildings to private stabling (including construction of ménage/fences/midden) together with continued use of existing access track & demolition of concrete inspection pits and restoration of land thereafter. Stand Farm Spa Lane

2017/1100/FUL – Conversion of barn including alterations & extension and change of use Of land to residential use. – Stand Farm Spa Lane

2017/1332/FUL – Change of use of building & associated land edged in red to ancillary residential use – Stand Farm Spa Lane.

After discussion it was agreed that in view of all these plans the clerk request Borough Councillor E Pope to ‘call in’ the plans.

IMOD

2018/0140/LBC – Listed building consent – Internal alterations to create more usable space including removal of some internal walls, the addition of new stud work partitions and relocation of existing kitchen space. – Tyres Barn Wood Lane. “No objections”

Date of the next meeting 26TH March 2018

The meeting closed at 9.00 pm

SignedChairman

