LATHOM PARISH COUNCIL

MINUTES OF THE MEETING HELD ON Monday 23rd NOVEMBER 2020 VIA ELECTRONIC COMMUNICATION UNDER PROVISIONS OF SECTION 78 OF THE CORONA VIRUS ACT 2020 AT 7.30PM

PRESENT: PARISH COUNCILLORS: E POPE (IN THE CHAIR)

 MRS J BAKER

 I FAIRCLOUGH

 MRS C FINDLOW

 MRS A SHERMAN

 MRS H SHAW

 MS L STOPFORTH

 MRS I M O’DONNELL (CLERK)

A Hinde

 Mrs F Hutcheon

42. APOLOGIES.

None

43. MINUTES

There were amendments required to the October minutes so this was deferred to December meeting

44. ADJOURMENT:

Mr Hinde expressed his appreciation and thanks to the Litter Group for their work in cleaning up the parish.

45. PLANNING APPLICATIONS

Mr Hinde spoke regarding planning application 2020/0933/FUL and a previous similar application that had been withdrawn.

After discussion it was resolved the clerk would request an extension for comments in order to look into the application more fully**. IMOD**

 46. FINANCE

The following accounts were passed for payment:

1. E Pope (repayment of costs for Zoom meetings) £115.10
2. F I Waite (insurance work to replace stolen signs) £653.07
3. Royal British Legion (Remembrance wreaths) £90.00
4. Mrs I M O’Donnell (clerk salary/exes) £300.09

47. SPID

The clerk had obtained various information regarding the costs, insurance and maintenance involved in purchasing a Speed Indicator Device (SPID) and after discussion it was resolved that this information be forwarded to all councillors and

The item placed on December agenda.  **IMOD**

48. PROW

Councillor Mrs Findlow gave an update on the Public Rights of Way (PROW) working group and presented a draft Terms of Reference for the group. She had sent the clerk a list of items that were required to improve the footpaths and asked the clerk to obtain costs. Unfortunately the Senior Footpath Officer had been off work and had not yet replied to the clerk regarding the enquiry. It was resolved the clerk would contact again**. IMOD**

49. FOOTPATH GUIDES

The group working on the PROW scheme had proposed producing some local walks in the area and had agreed on the format. A discussion took place regarding choosing the routes, costs and eventual posting onto the web page. Councillors Mrs Sherman and Fairclough to identify possible routes in their area and Councillor Mrs Findlow to propose a wheelchair/pushchair route. **AS IF CF**

50. PARISH COUNCIL PROCEDURES

The following procedures were discussed

1. Complaint Handling Procedure – Approved when amendments were made
2. Discipline and Grievance Policy – Adopted
3. Staffing Committee –Terms of Reference –Adopted

51. PARISH COUNCIL COMMITTEES

This item deferred

52. NEWSLETTER

Councillor Ms Stopforth presented a draft Newsletter and after discussion regarding additional items supplied by councillors it was agreed that it would be printed and delivered by hand in the weeks before Christmas**. ALL**

53. WEB PAGE

The clerk reported she had spoken with Reid Consultancy and had arranged for training sessions in regards to updating the web page. Costs were agreed at £40per hour. After discussion it was resolved the clerk arrange the sessions as soon as possible.

54. PARISH MATTERS

Councillor Mrs Findlow – reported on the CPRE AGM she had attended via Zoom

Councillor Pope – reported on the LALC AGM he had attended via Zoom

Councillor Pope reported on WLBC Planning meeting where the Application for the Mushroom Farm at Scarisbrick was refused and The Eden Tea Rooms was granted

Councillor Pope also informed the council that there was to be a public meeting in February

 Possibly at The Grove regarding Shaws level crossing plans.

CONFIDENTIAL ITEMS

The next item under the provision of the Public Bodies (admission to meetings) act 1960 by reason of the confidential nature of the business to be transacted, the public and press be temporarily be excluded from the meeting and they were asked to withdraw:

55. COUNCIL VACANCY

As only one of the applicants had attended the meeting it was resolved that this item be deferred to December meeting

DATE OF NEXT MEETING: As the date of the next meeting would be 28th December 2020 which was a Bank Holiday, it was resolved to move it to Monday 21st December 2020

 The meeting closed at 9.30pm

Signed........................................................................................................................Chairman