

24.86

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 24 JUNE 2024 AT THE SCOUT HEADQUARTERS, HALL LANE, LATHOM COMMENCING AT 7.35 p.m.

24.87

PRESENT: Councillors H Shaw (Chair), E Pope, I Fairclough, A Sherman, L McDonnell, M McDonnell and Parish Clerk D Abram.

24.88

TO RECEIVE APOLOGIES

Apologies were received from Councillor A Beckett.

24.89

COUNCILLORS TO DECLARE AN INTEREST IN ISSUES FOR DISCUSSION

No declaration of interest raised.

24.90

TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20 MAY 2024.

This item was not covered at the meeting and will be discussed at the July 2024 meeting.

24.91

ISSUES RAISED BY MEMBERS OF THE PUBLIC

Councillor John Gordon was in attendance but did not raise any issues.

24.92

PLANNING

Applications to be considered:

- a. 2024/0463/FUL - 132 Briars Lane, Lathom, Ormskirk, Lancashire, L40 5XE - Proposed alteration to the front elevation of the kitchen, replacing the existing door and window with a single central window (deadline date for comments 28 June 2024) – no comment to be submitted.
- b. 2024/0445/FUL - 38 Daisy Lane, Lathom, Ormskirk, Lancashire, L40 4BS - The proposed demolition of the existing dwelling and the construction of a new replacement single storey dwelling (deadline date for comments 5 July 2024) – D Abram read agreed extracts from an email received from a member of the public to all the Councillors at the meeting - comment to be submitted to the Planning Department at West Lancashire Borough Council.
- c. 2024/0464/FUL - Chalupa, Frog Lane, Lathom, Ormskirk, Lancashire - Proposed kitchen extension and office (deadline date for comments 5 July 2024) – no comment to be submitted.

d.2024/0494/LDC - Park Produce, Headlands, Hall Lane, Lathom, Ormskirk - Certificate of Lawfulness – Residential (deadline for comments 5 July 2024) - comment to be submitted to the Planning Department at West Lancashire Borough Council.

e. 2024/0509/FUL - The Bungalow, Lathom Park, Lathom, Ormskirk, Lancashire - Proposed Garage (deadline date for comments 12 July 2024) – no comment to be submitted.

24.93

HISTORIC LATHOM SIGN REPAIR, PARISH MAP AND NOTICEBOARD (THE SHIP) UPDATE

The Chair advised that Councillor Beckett has confirmed that repair work to the Lathom Sign (Wanes Blade Bridge), Noticeboard (The Ship) and Parish Map housing have been completed but the Parish Map is yet to be installed. D Abram advised that there may still be a problem with the Noticeboard (The Ship) as there is condensation/product on the glass and D Abram will review the same and report back to the next available meeting.

24.94

BLOCKED GULLIES (LOWRY HILL LANE/HALL LANE)

No update with regard to the timescale for repairing the same.

24.95

WEBSITE UPDATE

D Abram has sought comments from four neighbouring parish councils with regard to advertising non-local businesses on parish council websites and the overriding decision by all is that they do not advertise non-local businesses as it may seem that you are endorsing their services. The Councillors all voted to follow the same principle.

D Abram also advised that the website will need to be updated to allow the year end information to be uploaded.

24.96

CIL MONEY

A discussion took place with regard to whether the money should be spent on a further SPID camera or on the piece of land at Ring O'Bells Lane. Councillors agreed that we should spend the money on the Ring O'Bells Land. D Abram produced to the Councillors a rough idea of what could be purchased i.e. move the current bench, purchase a further bench take advantage of the Orchard Grant (5 fruit trees), purchase sign for the gate and new paving. D Abram to obtain quotes with regard to the above for further discussion by the Councillors at the next meeting. D Abram also measure the gateway itself for accessibility requirements.

D Abram also to look into options for maintenance of any possible trees installed on the site on an ongoing basis.

24.97

ONLINE BANKING

D Abram produced to the Councillors a due diligence report regarding the options for moving banking facilities to enable the Parish Council to conduct payments online in the future. A decision was made as to which online banking facility we are going to go with but for security reasons this will not be mentioned in the Minutes.

24.98

INSURANCE RENEWAL

D Abram confirmed that we were able to go with the cheaper insurance quote and cancel the current long term agreement with the insurance provider we were with. For security reasons the company chosen will not be mentioned in the Minutes.

24.99

WAYMARKER AND DISCS

A Beckett has advised through the Chair that the work has now been completed and payment will be made at the July 2024 Meeting.

24.100

FENCING AT PROPERTY IN BRIARS LANE

E Pope advised that there is no update to report.

24.101

COUNCILLOR VACANCY

Due to the current election process no advertisement for the Councillor vacancy can be made and D Abram will proceed with advertising the vacancy following the result of the election.

24.102

HANDYMAN POSITION

Discussion took place with regard to the applicant for the Handyman position (garden based projects) and the continuation of I Waite in acting as general handyman going forward which all Councillors agreed they would like to continue.

24.103

SPID CAMERA DATA

A Beckett has advised the Chair that this will need to be looked into further with regard to obtaining and analysing the data from the SPID camera for use by the Parish Council and D Abram to look into this aspect.

24.104

CIVIC SERVICE

All Councillors agreed that they would like this to take place in September 2024 and D Abram to liaise with the church with regard to their availability and D Abram to liaise with Jill Ryan with regard to the availability of Mayor Julian Finch to attend the same.

24.105

PLANNING TRAINING SLIDES

Councillors are still to review the same with only two having completed their training. D Abram also to review the same. D Abram to forward to Councillor A Sherman a copy of the slides to review.

24.106

PARISH MATTERSRing O' Bells

Problems have been raised with regard to the additional parking facilities currently being used that have been turned down for planning permission which is green belt land. They currently also have a television outside in use. There are also parking problems taking place on the roadsides outside the Ring O'Bells.

Solar Panel Speed Camera – Briars Lane

Councillors discussed the possibility of obtaining a further speed camera on Briars Lane but previous investigations to do this resulted in a problem with the lack of a straight road to be able to do this.

Councillor Pope advised that he has contacted the Lancashire County Council to see if the speed limit from the roundabout at Briars Garage going towards Burscough can all be made 30 mph and will report back to the next available meeting as to the outcome of his enquiries.

Briars Lane – Lathom Sign

D Abram was advised by the Councillors that Rawsthornes normally cut the grass areas around the sign here and in other areas and they should be contacted to find out how much they will charge to repeat the work they normally carry out.

24.106

PROW

Councillor A Beckett has advised the Chair that there are now various areas that need to be maintained and Councillor A Sherman is to contact the company who

complete the work for us to find out the up to date price (with the price to be agreed at the next meeting) prior to the work taking place.

Councillor A Beckett has also asked if the Son of I Fairclough can maintain the areas that were maintained last year and Councillor I Fairclough said that that this would take place.

24.107

YEAR END 2023/2024 DOCUMENTATION

Discussion took place with regard to the internal audit report and the recommendations provided which are to be incorporated during the next financial year. D Abram to begin quarterly reports and will provide the same at the July 2024 Meeting.

Discussion took place by the Councillors with regard to completing the areas they needed to on the AGAR form and the signed off **Certificate of Exemption will be sent to the appropriate body for their records.** The Chair also signed the Annual Governance Statement 2023/2024 and the Accounting Statement 2023/2024.

The Notice will be placed in the Briars Hall Noticeboard to enable the public to inspect the documentation if they so wish for the set period of time provided.

D Abram will upload all necessary documentation to the website as soon as possible.

24.108

PARISH CLERK – 6 MONTH APPRAISAL

H Shaw to carry out the appraisal and a formal Appraisal Form to be sent to H Shaw for completion prior to the appraisal taking place.

24.109

FINANCE

The following accounts was passed for payment:

Ormskirk District Scout – Hall Hire	002042	£ 24.00
Diane Abram salary	002045	£219.80
- June 2024 – Noticeboards (8 miles @ 0.45p per mile)		£ 3.60
- June 2024 – Monthly Meeting (6 miles @ 0.45p per mile)		<u>£ 2.70</u>
		£226.10
Internal Audit Report – A Chew	002046	£150.00
LALC Membership	002047	£195.17

24.110

COUNCILLORS TO RAISE ISSUES FOR DISCUSSION ONLY (10 MINUTES TOTAL TIME).

No issues were raised.

24.111

DATE AND TIME OF NEXT MEETING

The next Parish Council Meeting will be held on Monday 22 July 2024 at 7.30 p.m.

SCHEDULE OF ACCOUNTS FOR PAYMENT – 24 June 2024

Chq No	Payee	Amount
002042	Ormskirk District Scouts	£24.00
002045	Diane Abram	£226.10
002046	A Chew	£150.00
002047	LALC Membership	£195.17

The meeting closed at 9.30 p.m.

Signed..... 